Appendix N

The Center for Leadership Education
Master of Science in Engineering Management
Graduate Student Guide
2018 - 2019
# Masters of Engineering Management

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Welcome

Welcome to the Master of Science in Engineering Management Program! This manual can help you plan a program of graduate study leading to the Master of Science in Engineering Management (MSEM) degree. Its pages are devoted to policies, rules, procedures, and suggestions that can be useful as you plan your studies.

If you need additional information or have any questions or concerns, please contact us at: msem@jhu.edu or call the MSEM Coordinator at 410-516-6274. Our offices are located on the Johns Hopkins Homewood campus in 105 Whitehead Hall and our doors are always open for students! Additionally, for more information on the program, please peruse the MSEM website: https://msem.engineering.jhu.edu/

Upon arrival at Johns Hopkins University, please stop by the office in Suite 105 and introduce yourself. We look forward to meeting you. At this time, we will also give you keys to the building, to Suite 105 and to the dedicated MSEM Lounge, specifically designated for your use and productivity. Additionally, during the MSEM Orientation, we will take a picture of you to include in our MSEM directory.

For your reference, please find our faculty and staff directory after the table of contents.
Faculty and Staff Directory

Director:
Pamela H. Sheff:pamsheff@gmail.com

Full Time Faculty:
Lawrence Aronhime: aronhime@jhu.edu
Jenny Bernstein: jberns12@jhu.edu
Annette Leps: aleps@jhu.edu
Trevor Mackesey: tmackes1@jhu.edu
Charlotte O’Donnell: codonne7@jhu.edu
Julie Reiser: juliereiser@jhu.edu
Eric Rice: ericmrice@gmail.com
William Smedick: smedick@jhu.edu
Leslie Kendrick: kendrick@jhu.edu
Illyssa Izenberg: izenberg@jhu.edu

Staff:
Carey Arkwright: carey.arkwright@jhu.edu
Administrative Secretary, CLE
410-516-8205

Lindsey Conklin: lconkli4@jhu.edu
Sr. Academic Program Coordinator, CLE
410-516-1108

Angela Ruddle: msem@jhu.edu
Sr. Academic Program Coordinator, MSEM
410-516-6724

Bettina Tharps: btharps1@jhmi.edu
Administrative Manager, CLE
410-516-5734
Students must take the following for degree completion:

- **Required**: five advanced courses in a declared technical area of engineering or applied science.
- **Fall semester**: a cohort-based management curriculum consisting of three required courses, plus the MSEM seminar:
  - Strategies in Accounting and Finance
  - Strategies for Innovation and Growth
  - Professional Presentations
- **Winter Intersession**: The Practice of Consulting
- **Spring Semester**: Two half-semester courses:
  - Managing People/Resolving Conflict
  - Leading Change
- **Electives**: two required electives, selected from an approved list of Professional Development Program seven-week modules, or the internship. Please note: students may choose as many electives as they can comfortably complete. In addition, 663.653 Innovation and Entrepreneurship also serves as a Management Elective or a Technical Concentration course with the approval of your advisor. Students in the Civil Engineering concentration already have approval.
Other Requirements

Interdivisional Course Registration:
Students may need to register in another division. You must register in person in Garland Hall.

Engineering for Professionals Courses:
The WSE’s Engineering for Professionals (EP) program offers a variety of classroom and online courses. Depending on the policies of your technical concentration, you may count up to two EP courses towards your degree. EP courses at the 400-level or above are considered graduate level courses. For more information, please refer to http://ep.jhu.edu/

Whiting School of Engineering Degree Requirements:
All Whiting School of Engineering master’s degree candidates must meet the requirements found below:

- Every student must register for a minimum of two semesters as a full-time, graduate student.
- Full time students are required to take a minimum of nine credits each semester.
- Every student must provide certification by a department or program committee that all departmental or committee requirements have been fulfilled.
- All courses applied to the master’s degree must be at the 400-level or higher. At their discretion, individual graduate programs may institute a higher course level as the minimum for their students.
- Every student must earn the master’s degree within five consecutive academic years (10 semesters). Only semesters during which a student has a university-approved leave of absence are exempt from the ten-semester limit.

Specific Requirements to MSEM:

- Candidates must complete all of the required courses.
- Only one C will apply toward the degree (no grade lower than a C will apply to degree)
- All courses must be at the 400-level or higher (departmental graduate level).
- Departments sponsoring technical concentrations may impose stricter requirements for coursework within the concentration.
- With permission of the student’s advisor, an MSEM student may double-count one JHU course or apply undergraduate or graduate courses taken at JHU or elsewhere but not applied to a degree (in accordance with conditions in the WSE Policy on Double-Counting Courses).
Academic Ethics:
Enrollment in the online tutorial EN.500.603 Academic Ethics, which instructs on academic and ethical responsibilities, is automatic. This 20-minute tutorial is mandatory and to be completed within the first eight weeks of the student’s first semester. The Whiting School of Engineering will notify new students when the course is available.

Academic Probation:
Students who receive more than one C in the program will be placed on Academic Probation. The student will be required to meet with the director on a regular basis during the following semester and to replace the course in which he/she received the second C with another course. If the student receives another C, he or she is subject to dismissal from the program. Please find more information on WSE Probation Policies here.

General Graduate Student Policies: http://homewoodgrad.jhu.edu/academics/policies/

Diversity Information: http://homewoodgrad.jhu.edu/?s=Diversity

Dual Degrees:
JHU MSEM students may not enroll in another graduate program simultaneously. Students may have two concentrations within MSEM, but may not begin another graduate program until the MSEM degree is complete.

Advising:
The Registrar’s Office will assign an engineering advisor. Students are required to obtain approval for all engineering concentration course choices from their technical advisor. The MSEM director, Pamela Sheff, or MSEM coordinator, Angela Ruddle, will advise students on management courses. Technical advisors will have the authority and responsibility of placing holds, releasing holds, and clearing students’ technical courses for acceptance at the time of graduation. In order to allow flexibility within the concentrations, advisors have the authority to approve changes and/or substitutions to any courses in their concentration they deem acceptable and appropriate.

Graduation:
Students will receive individual course check sheets for verification each semester. Concentration Advisors will receive graduating advisees check sheets for approval and signature in the weeks before graduation and then forwarded to the Dean’s Office.
Currently, our technical concentrations and their sponsoring departments are:

<table>
<thead>
<tr>
<th>Department</th>
<th>Advisor &amp; Email</th>
<th>Concentrations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Mathematics</td>
<td>Amitabh Basu <a href="mailto:basu.amitabh@jhu.edu">basu.amitabh@jhu.edu</a></td>
<td>Operations Research Probability &amp; Statistics</td>
</tr>
<tr>
<td>Chemical &amp; Biomolecular Engineering</td>
<td>Marc Donohue <a href="mailto:mdd@jhu.edu">mdd@jhu.edu</a></td>
<td>Chemical &amp; Biomolecular Engineering</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>James Guest <a href="mailto:jkguest@jhu.edu">jkguest@jhu.edu</a></td>
<td>Civil Engineering</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Russ Taylor <a href="mailto:rht@jhu.edu">rht@jhu.edu</a></td>
<td>Computer Science</td>
</tr>
<tr>
<td>Electrical &amp; Computer Engineering</td>
<td>Ralph Etienne Cummings <a href="mailto:retienne@jhu.edu">retienne@jhu.edu</a></td>
<td>Communications Science Smart Product &amp; Device Design</td>
</tr>
<tr>
<td>Geography &amp; Environmental Engineering</td>
<td>Benjamin Hobbs <a href="mailto:bhobbs@jhu.edu">bhobbs@jhu.edu</a></td>
<td>Environmental Systems Analysis, Economics &amp; Public Policy</td>
</tr>
<tr>
<td>Materials Science &amp; Engineering</td>
<td>Timothy Mueller <a href="mailto:tmueller@jhu.edu">tmueller@jhu.edu</a></td>
<td>Biomaterials, Materials Science &amp; Engineering, Nano-Biotechnology, Nanomaterials &amp; Nanotechnology</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>Gretar Tryggyvason <a href="mailto:gtryggy1@jhu.edu">gtryggy1@jhu.edu</a></td>
<td>Fluid Mechanics, Mechanical Engineering, Mechanics &amp; Materials</td>
</tr>
</tbody>
</table>
MSEM TECHNICAL CONCENTRATION REQUIREMENTS

1. **Biomaterials** *(Sponsored by the Department of Materials Science & Engineering)*

**Prerequisites (5)**
- UG calculus, chemistry, biology, physics and introductory biomaterials course equivalent to 510.316

**Required Courses (3)**

*Approval of substitutions for required courses are at the discretion of the advisor*

- 510.606 Chemical and Biological Properties of Materials (PR: UG chemistry and biology or permission)
- 510.607 Biomaterials II (PR: 510.606 Biomaterials I or equivalent)
- 510.621 Structure and Thermodynamics of Biomolecules

**Electives (2)**
- Electives should be related to Materials Science and Engineering and must be approved by the DMSE graduate committee.

**List of Pre-approved Electives**

*Courses not on this list are at the advisor’s discretion.*

- 510.400 Introduction to Ceramics
- 510.403 Materials Characterization
- 510.405 Materials Physics
- 510.422 Micro- and Nano-structured Materials and Devices
- 510.426 Biomolecular Materials
- 510.428 Materials Science Laboratory I
- 510.429 Materials Science Laboratory II
- 510.430 Biomaterials Lab
- 510.431 Biocompatibility of Materials
- 510.456 Introduction to Surface Science
- 500.619 Fundamental Physics and Chemistry of Nanomaterials
- 510.604 Mechanical Properties of Materials
- 510.605 Electronic, Optical and Magnetic Properties of Materials
- 510.606 Chemical and Biological Properties of Materials
- 510.607 Biomaterials II
- 510.608 Electrochemistry
- 510.611 Solid State Physics
- 510.612 Solid State Physics
- 510.617 Advanced Topics in Biomaterials
- 510.620 Amorphous and Nano crystalline Metals
2. **Chemical and Biomolecular Engineering** *(Sponsored by the Department of Chemical and Biomolecular Engineering)*

**Required Courses (3)**

*Substitutions for required course scan be made at the advisor’s discretion.*

- 540.671 Advanced Thermodynamics in Practice
- 540.604 Advanced Chemical Reaction Engineering in Practice
- 540.673 Transport Phenomena in Practice

**Elective Courses (2)**

- Any two courses from 540.6xx or above, or 545.6xx or above (excluding seminar)
- Other elective courses must be approved at the advisor’s discretion

3. **Civil Engineering** *(Sponsored by the Department of Civil Engineering)*

**Required Courses (3)**

*Approval of substitutions for required courses are at the discretion of the advisor*

- 560.604 Solid Mechanics for Structures
- 560.440 Applied Finite Methods
  
  OR

- 560.730 Finite Element Methods

**Elective Courses (2)**

*Alternative selections are at the discretion of the advisor*

- Any two courses from 560.4xx or above, or 565.4xx or above (excluding seminar)
- One course from 560.6xx or 560.7xx (excluding seminar)

4. **Communications Science** *(Sponsored by the Department of Electrical & Computer Engineering)*

**Required (5)**

*A combination of five courses in communications and related fields from the list below.*

*Approval of substitute courses are at the discretion of the advisor.*

- 520.401 Basic Communications
- 520.410 Fiber Optics and Devices
- 520.435 Digital Signal Processing
- 520.447 Introduction to Information Theory & Coding
- 520.465 Digital Communications I
- 520.619 Optical Communications
- 520.645 Adaptive Filtering
- 520.646 Wavelets and Filter Banks
- 520.651 Random Signal Analysis
- 520.652 Filtering and Smoothing
- 520.666 Information Extraction
- 520.674 Information Theoretic Methods in Statistics
- 520.735 Sensory Information Processing
- 520.753 Free Space Optical Communications

- Elective Courses (2)
  Courses not listed below are approved at the advisor’s discretion.

Option #1: Geared toward those with interest in a broad range of communications
Any two (2) of the following courses, approved by the faculty advisor:
520.447 Information Theory and Coding
520.460 Error Control Coding
520.435 Digital Signal Processing
520.443 Digital Multimedia Coding and Processing

Option #2: Geared toward those with interest in optical communications
Any two (2) of the following courses, approved by the faculty advisor:
520.410 Fiber Optics and Devices
520.413 Introduction to Photonics
520.619 Optical Communications

5. **Computer Science** (Sponsored by the Department of Computer Science)

Pre-requisites
- Entering students must have completed a program of study equivalent to that required by the B.S. in computer science.
- Applicants from other disciplines are required to have coursework (or equivalent experience) in intermediate programming (C++ and Java), data structures, automata theory, computer systems fundamentals and algorithms.

Required (5)
Alternative selections are made at the advisor’s discretion.
- Any five regular graduate courses, 400-level or higher, from the Department of Computer Science, not including the senior thesis.
- MSEM students in this concentration may take no more than three graduate-level courses in one semester.

6. **Fluid Mechanics** (Sponsored by the Department of Mechanical Engineering and the Department of Materials Science and Engineering)
Required (5)

Alternative selections can be made at the advisor’s discretion.
- Any five course in Fluid Mechanics or closely related discipline, at the 400-level or higher, as approved by the Faculty advisor.
- At least two of the required technical courses must be at the 600-level or higher.

7. **Materials Science & Engineering** *(Sponsored by the Department of Materials Science & Engineering)*

Prerequisites (3)
- UG calculus, chemistry and physics; biology is recommended

Required Courses (1)
Approval of alternative courses are at the discretion of the advisor.
- 510.601 Structures of Materials (PR: UG calculus, chemistry and physics or permissions)

Electives (4)
- Electives related to Materials Science and Engineering and are approved by the DMSE graduate committee.
- Approval of alternative courses are at the discretion of the advisor.

List of Pre-approved Electives
- 510.400 Introduction to Ceramics
- 510.403 Materials Characterization
- 510.405 Materials Physics
- 510.422 Micro- and Nano-structured Materials and Devices
- 510.426 Biomolecular Materials
- 510.428 Materials Science Laboratory I
- 510.429 Materials Science Laboratory II
- 510.430 Biomaterials Lab
- 510.431 Biocompatibility of Materials
- 510.456 Introduction to Surface Science
- 510.604 Mechanical Properties of Materials
- 510.605 Electronic, Optical and Magnetic Properties of Materials
- 510.606 Chemical and Biological Properties of Materials
- 510.607 Biomaterials II
- 510.608 Electrochemistry
- 510.611 Solid State Physics
- 510.612 Solid State Physics
- 510.619 Biopolymer Synthesis
- 510.620 Metallic Glasses
- 510.622 Micro- and Nano-Structured Materials and Devices
- 510.657 Materials Science of Thin Films
8. **Mechanical Engineering** *(Sponsored by the Department of Mechanical Engineering)*

*Approval of alternative courses are at the discretion of the advisor.*

**Required (5)**

- Any five courses in Mechanical Engineering, or closely related discipline at the 400-level or higher, as approved by the Faculty advisor.
- At least two of the required technical courses must be at the 600-level or higher.

9. **Mechanics and Materials** *(Sponsored jointly by the Department of Mechanical Engineering and the Department of Materials Science & Engineering)*

**Required Courses (3)**

*Approval of alternative courses are at the discretion of the advisor.*

- 510.601 Structures of Materials
- 510.604 Mechanical Properties of Materials
- 530.602 Mechanics of Solids

**Elective Courses (2)**

*Approval of alternative courses are at the discretion of the advisor.*

Any two (2) of the following courses, approved by the faculty advisor:

- 510.403 Materials Characterization
- 510.428 Materials Science Laboratory I
- 530.405 Mechanics of Solids and Structures
- 530.414 Computer-Aided Design
- 530.416 Advanced Mechanical Design
- 530.418 Aerospace Structures
- 530.454 Manufacturing Engineering
- 530.487 Introduction to Microelectromechanical Systems
- 510.602 Thermodynamics of Materials
- 510.603 Phase Transformations in Materials
- 530.612 Computational Solid Mechanics

10. **Nano-Biotechnology** *(Sponsored by the Department of Materials Science & Engineering)*

**Prerequisites (5)**

UG calculus, chemistry, biology, physics and introductory biomaterials course equivalent to 510.316

**Required Courses (3)**

*Substitutions for required course are at the advisor’s discretion.*
- 510.422 Micro-and Nano-Structured Materials and Devices
- 510.607 Biomaterials II (PR: 510.316 - Biomaterials I or permission)
- 670.619 Fundamental Physics and Chemistry of Nanomaterials

Electives (2)
- Electives should be related to Materials Science and Engineering and must be approved by the DMSE graduate committee
- Elective courses on the list below can be approved at the advisor’s discretion

List of Pre-approved Electives
- 510.400 Introduction to Ceramics
- 510.403 Materials Characterization
- 510.405 Materials Physics
- 510.422 Micro- and Nano-structured Materials and Devices
- 510.426 Biomolecular Materials
- 510.428 Materials Science Laboratory I
- 510.429 Materials Science Laboratory II
- 510.430 Biomaterials Lab
- 510.431 Biocompatibility of Materials
- 510.456 Introduction to Surface Science
- 500.619 Fundamental Physics and Chemistry of Nanomaterials
- 510.604 Mechanical Properties of Materials
- 510.605 Electronic, Optical and Magnetic Properties of Materials
- 510.606 Chemical and Biological Properties of Materials
- 510.607 Biomaterials II
- 510.608 Electrochemistry
- 510.611 Solid State Physics
- 510.612 Solid State Physics
- 510.617 Advanced Topics in Biomaterials
- 510.619 Biopolymer Synthesis
- 510.620 Amorphous and Nano crystalline Metals
- 510.622 Micro- and Nano-Structured Materials and Devices
- 510.624 Theory of X-ray Diffraction
- 510.650 Principles of Quantum Physical Interactions
- Materials Science of Thin Films

11. Nanomaterials and Nanotechnology (Sponsored by the Department of Materials Science & Engineering)

Prerequisites (3)
UG calculus, chemistry, and physics

Required Courses (2)
Approval of substitutions for required course are made at the advisor’s discretion

- 510.422 Micro- and Nano-Structured Materials and Devices
- 500.619 Fundamental Physics and Chemistry of Nanomaterials (PR: Permission of the instructor)

Electives (3)

- Electives should be related to Materials Science and Engineering and must be approved by the DMSE graduate committee
- Courses not on this list are at advisor’s discretion.

List of Pre-approved Electives

- 510.400 Introduction to Ceramics
- 510.403 Materials Characterization
- 510.405 Materials Physics
- 510.422 Micro- and Nano-structured Materials and Devices
- 510.426 Biomolecular Materials
- 510.428 Materials Science Laboratory I
- 510.429 Materials Science Laboratory II
- 510.430 Biomaterials Lab
- 510.431 Biocompatibility of Materials
- 510.456 Introduction to Surface Science
- 500.619 Fundamental Physics and Chemistry of Nanomaterials
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- 510.605 Electronic, Optical and Magnetic Properties of Materials
- 510.606 Chemical and Biological Properties of Materials
- 510.607 Biomaterials II
- 510.608 Electrochemistry
- 510.611 Solid State Physics
- 510.612 Solid State Physics
- 510.617 Advanced Topics in Biomaterials
- 510.619 Biopolymer Synthesis
- 510.620 Amorphous and Nano crystalline Metals
- 510.622 Micro- and Nano-Structured Materials and Devices
- 510.624 Theory of X-ray Diffraction
- 510.650 Principles of Quantum Physical Interactions
- 510.657 Materials Science of Thin Films
12. **Operations Research** *(Sponsored by the Department of Applied Mathematics & Statistics, Geography, and Environmental Engineering)*

Prerequisites:
- Calculus-based background in Probability and Statistics. Students wishing to strengthen their background in this area may enroll in 550.420 (Probability) and/or 550.430 Statistics), but these courses may not be used in fulfillment of this concentration’s requirements.

Required Courses (3)

Substitutions for required courses are at the advisor’s discretion
- 570.495 Mathematical Foundations for Public Decision Making
  OR
- 550.661 Foundations of Optimization
- 570.497 Risk and Decision Analysis
- 570.608 Uncertainty Modeling for Policy & Management Decision Making
  OR
- 550.400 Mathematical Modeling & Consulting

Elective Courses (2)

Courses not on this list are at the advisor’s discretion
- 570.493 Economic Foundations for Public Decision Making
- 570.496 Math Models/Urban System
- 570.607 Energy Planning and Policy Modeling
- 550.662 Optimization Algorithms
- 550.426 Stochastic Processes
- 550.427 Stochastic Processes in Finance
- 550.433 Monte Carlo Simulation
- 550.463 Network Models

13. **Probability and Statistics** *(Sponsored by the Department of Applied Mathematics & Statistics)*

Prerequisites:
- One upper-division undergraduate course in probability (equivalent to 550.420 Introduction to Probability)
- One upper-division undergraduate course in mathematical statistics (equivalent to 550.430 Introduction to Statistics)

Required (5)

Any five (5) of the following courses, or an elective approved by the discretion of the faculty advisor:
- 550.413 Applied Statistics and Data Analysis
- 550.426 Introduction to Stochastic Processes
- 550.432 Linear Statistical Models
• 550.433 Monte Carlo Simulation and Reliability  
• 550.434 Nonparametric and Robust Methods  
• 550.435 Bioinformatics and Statistical Genetics  
• 550.436 Data Mining  
• 550.437 Information, Statistics, and Perception  
• 550.438 Statistical Methods in Computer Intrusion Detection  
• 550.439 Time Series Analysis  
• 550.620 Probability Theory I  
• 550.630 Statistical Theory I  
• 550.631 Statistical Theory II  
• 550.632 Multivariate Statistical Theory  
• 550.633 Time Series Analysis  
• 550.634 Nonparametric and Robust Inference  
• 550.635 Topics in Bioinformatics  
• 550.730 Topics in Statistics  
• 550.731 Case Studies in Applied Statistics  

Additional Requirements  
• An overall GPA of 3.0 must be maintained in courses used to meet the program’s technical requirements  
• At most two course grades of C or C+ are allowed, and the rest of the course grades must be B- or better.  
• Students must satisfy the department’s graduate student computing requirement.  
• With advisor’s approval, one non-departmental course containing appropriate mathematical or statistical content can count to satisfy the five-course requirement.  

14. Smart Product and Device Design (Sponsored jointly by the Department of Mechanical Engineering and the Department of Electrical & Computer Engineering)  

Required (3)  
Substitutions for required courses are at the advisor’s discretion.  
• 530.414 Computer-Aided Design  
  OR  
• 520.491 CAD of Digital VLSI Systems  
• 530.421 Mechatronics  
  OR  
• 520.448 Electronics Design Laboratory  
  OR  
• 530.487 Introduction to Microelectromechanical Systems  

Elective Courses (2)  
Any two (2) related courses, approved by the faculty advisor
15. **Environmental Systems Analysis, Economics and Public Policy** *(Sponsored by the Department of Geography & Environmental Engineering)*

**Required (3)**
- **Economics (preferably with calculus):** This requirement may be waived by their advisor if the student has already had an intermediate microeconomics course. A list of qualifying courses is available from the advisor.
- **Mathematics of Decision Making:** 570.695 Environmental Health & Engineering Systems Design
- **Policy & Decision Making:** 570.697 Risk & Decision Analysis
  OR 570.607 Energy Planning & Policy Modeling

**Electives (2)**
*Courses not on this list are at advisor’s discretion.*
- 570.496 Mathematical Models for Managing Urban and Environmental Systems
- 570.618 Multi-objective Programming and Planning
- 570.676 Stochastic Programming
- Other courses in environmental economics, systems, or policy, as approved by the advisor.

**Additional Notes**
- The student’s advisor must approve all courses.
- All courses must be at the 400-level or above.
- No more than one course in environmental engineering may be used to fulfill the area of concentration and only with careful consultation with the student’s advisor.
**History of MSEM at JHU**

The Johns Hopkins Master of Science in Engineering Management (MSEM) Program was sent to MHEC (Maryland Higher Education Commission) in August 2008 and approved shortly thereafter. Our first students were accepted for the spring of 2009 and our first class of 13 students graduated in May 2010.

MSEM or MEM degrees are growing in popularity, but in 2009 only UMBC offered an Engineering Management degree locally. JHU MSEM was admitted to the Master of Engineering Management Programs Consortium (MEMPC) in 2016. Other members include Northwestern, Cornell, Dartmouth, Duke, Massachusetts Institute of Technology, Tufts and the University of Southern California.

In addition to our full-time, Homewood based program, the Whiting School also offers a Master’s in Engineering Management through the Engineering for Professionals School; their program is part-time for working professionals and many of their courses are on-line.

MSEM began with 12 concentrations, and we have added three additional concentrations (Civil Engineering, Operations Research and Chemical & Biomolecular Engineering). We anticipate other concentrations in the future, among them Energy, BME, Computational Medicine, Electrical Engineering and Robotics.

**NOTES REGARDING A FEW MSEM COURSES**

**662.643, The Practice of Consulting**, a January Intersession program that enables students to put their management and engineering expertise to use in a real-world setting. Known in the program as the Immersion Experience, the course allows students to work intensively in teams on a client problem either in the US or abroad. Our students have worked in Israel, Honduras, Panama and Portugal thus far. Future destinations include Denmark and New Zealand.

**662.802 The MSEM Internship** is an optional, 3-credit course under the direction of Dr. William Smedick and used to replace two management electives. Both the Immersion and the Internship programs are on the Management side of the MSEM program. Please see the Internship description: Students may complete an internship with a company anywhere in the world and work on a well-defined project under the direction of the MSEM Internship Director William Smedick (smedick@jhu.edu). It will be at least 8 weeks long (generally spanning 8-12 weeks) and at least 320 hours in duration.
RESOURCES FOR MSEM STUDENTS

Campus Map (Homewood)
https://www.jhu.edu/maps-directions/

Counseling Center
3003 N. Charles St., Homewood Apartments, Suite S-200
https://studentaffairs.jhu.edu/counselingcenter/

Disability Services
Garland Hall Room 385
http://homewoodgrad.jhu.edu/student-services/disabilities-services-at-jhu/

Graduate & Postdoctoral Affairs (Graduate Credits)
http://homewoodgrad.jhu.edu/academics/wse-graduate-credit-hours/

Health Insurance
https://studentaffairs.jhu.edu/student-health/insurance/

Housing
https://studentaffairs.jhu.edu/community-living/offcampus/

Insurance and Fees
https://studentaffairs.jhu.edu/student-health/insurance/

International Student Offices
Garland Hall, Room 385
http://ois.jhu.edu/Contact_Us/Homewood/index.html

IT
Garland Hall  basement
http://www.it.jhu.edu/

Recreation Center
Ralph S. O’Connor Recreation Center
https://studentaffairs.jhu.edu/recreation/experiential-education/trips/backpacking-hiking/

Registrar
75 Garland Hall (Basement)
https://studentaffairs.jhu.edu/registrar/

Safety & Security (410-516-7777)
3001 Remington Avenue
http://security.jhu.edu/

**JH Shuttles**
http://ts.jhu.edu/Shuttles/

**Student Accounts (Billing)**
Garland Hall, Suite B31 (Basement)
https://studentaffairs.jhu.edu/student-accounts/

**Student Employment Services**
Garland Hall, Suite 72 (Basement)
https://studentaffairs.jhu.edu/studentemployment/

**Student Health & Wellness**
1 E. 31st St
https://studentaffairs.jhu.edu/student-health

**Tax Information**
https://studentaffairs.jhu.edu/student-accounts/tax-information/

**Transportation**
http://ts.jhu.edu/Shuttles/

**Whiting School of Engineering Dean**
Dean ED Schlesinger
Wyman Park Building, 6th floor
https://engineering.jhu.edu/about/ed-schlesinger-benjamin-t-rome-dean/

**Whiting School of Engineering Asst. Dean of Graduate & Postdoc Academic Affairs**
Christine Kavanagh
Wyman Park Building, 4th floor
http://homewoodgrad.jhu.edu/

**ZIP Cars**
http://ts.jhu.edu/Services/ZipCar/
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday, August 25–Wednesday, August 29</td>
<td>Orientation for all new undergraduates</td>
</tr>
<tr>
<td>Thursday, August 30</td>
<td>First day of classes</td>
</tr>
<tr>
<td></td>
<td><em>Meet according to Monday Schedule</em></td>
</tr>
<tr>
<td>Monday, September 3</td>
<td>Labor Day – no classes</td>
</tr>
<tr>
<td>Friday, September 14</td>
<td>Last day to add courses</td>
</tr>
<tr>
<td>Sunday, October 14</td>
<td>Last day to drop courses</td>
</tr>
<tr>
<td>Friday, October 19–Sunday, October 21</td>
<td>Fall Break – classes suspended</td>
</tr>
<tr>
<td>Monday, November 5</td>
<td>Graduate registration for spring term</td>
</tr>
<tr>
<td>Monday, November 5 – Seniors</td>
<td>Undergraduate registration for spring term</td>
</tr>
<tr>
<td>Wednesday, November 7 – Juniors</td>
<td>opens each day at 7:00 a.m.</td>
</tr>
<tr>
<td>Friday, November 9 – Sophomores</td>
<td></td>
</tr>
<tr>
<td>Monday, November 12 – Freshmen</td>
<td></td>
</tr>
<tr>
<td>Friday, November 16</td>
<td>Last day for course withdrawal</td>
</tr>
<tr>
<td></td>
<td>Undergraduate's last day to change to S/U option</td>
</tr>
<tr>
<td>Monday, November 19–Sunday, November 25</td>
<td>Thanksgiving vacation</td>
</tr>
<tr>
<td>Friday, December 7</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Saturday, December 8–Tuesday, December 11</td>
<td>Reading period</td>
</tr>
<tr>
<td>Wednesday, December 12–Friday, December 21</td>
<td>Final examination period</td>
</tr>
<tr>
<td>Saturday, December 22–Sunday, January 6</td>
<td>Mid-year vacation</td>
</tr>
</tbody>
</table>
### Spring 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday, January 7 - Friday, January 25</strong></td>
<td>Intersession</td>
</tr>
<tr>
<td><strong>Monday, January 21</strong></td>
<td>Observance of Dr. Martin Luther King, Jr. birthday; No Intersession classes</td>
</tr>
<tr>
<td><strong>Monday, January 28</strong></td>
<td>First day of classes</td>
</tr>
<tr>
<td><strong>Friday, February 8</strong></td>
<td>Last day to add courses</td>
</tr>
<tr>
<td><strong>Sunday, March 10</strong></td>
<td>Last day to drop courses</td>
</tr>
<tr>
<td><strong>Monday, March 18 - Sunday, March 24</strong></td>
<td>Spring vacation</td>
</tr>
<tr>
<td><strong>Monday, April 8</strong> – Rising and Continuing Seniors</td>
<td>Undergraduate registration for fall term opens each day at 7:00 a.m.</td>
</tr>
<tr>
<td><strong>Wednesday, April 10</strong> – Rising and Continuing Juniors</td>
<td></td>
</tr>
<tr>
<td><strong>Friday, April 12</strong> – Rising and Continuing Sophomores</td>
<td></td>
</tr>
<tr>
<td><strong>Monday, April 8</strong></td>
<td>Graduate registration for fall term</td>
</tr>
<tr>
<td><strong>Friday, April 19</strong></td>
<td>Last day for course withdrawal Undergraduate's last day to change to S/U option</td>
</tr>
<tr>
<td><strong>Friday, May 3</strong></td>
<td>Last day of classes</td>
</tr>
<tr>
<td><strong>Saturday, May 4 - Tuesday, May 7</strong></td>
<td>Reading period</td>
</tr>
<tr>
<td><strong>Wednesday, May 8 - Thursday, May 16</strong></td>
<td>Final examination period</td>
</tr>
<tr>
<td><strong>Thursday, May 23</strong></td>
<td>University Commencement</td>
</tr>
</tbody>
</table>